

ORGANIZATION	LOCATION(S)	HOURS	SKILL(S) OFFERED	ELIGIBILITY
Atlantic Cape Community College (609) 343-4817 www.atlantic.edu	Charles D. Worthington City Center 1535 Bacharach Boulevard Atlantic City, NJ 08401	Days & Times Vary Flexible Hours	ASE Computer Literacy ESL GED Test Preparation Job Readiness Life Skills/Workplace Literacy Civics	\$15 Registration Fee 16+ Open to Public
Atlantic City Adult High School (609) 343-7300 Ext. 2234	1400 Albany Avenue Atlantic City, NJ 08401	6:00 p.m. - 9:00 p.m. Monday - Thursday September - May	ASE ESL Computer Literacy GED Test Preparation	16+ / Open to Public ESL - \$30 Fee Computer Literacy AC Residents \$10 Fee Non-Residents \$25 Fee
Atlantic City Even Start Family Literacy Program (609) 344-6952	200 North Texas Avenue Atlantic City, NJ 08401	9:00 a.m. - 5:00 p.m. Monday - Friday	Childcare / Parenting Skills Parent Child Interaction Activities In-Home Educators	Based on income eligibility. Must be the parent of children under the age of five. ABE/ESL/GED Referrals
Atlantic County One Stop Career Center - Pleasantville Office GED Test Center (609) 485-0052 Ext. 140	2 South Main Street Pleasantville, NJ 08232	Register at www.ged123.org	GED Examinations	18 + Open to the Public 16 & 17 with Consent Form \$50 Money Order Social Security Card, Photo ID
Atlantic City Library (609) 345-2269 www.acfpl.org	1 North Tennessee Avenue Atlantic City, NJ 08401	10:00 a.m. - 8:00 p.m. Monday, Tuesday, Wednesday 9:00 a.m. - 5:00 p.m. Thursday, Friday, Saturday 12:00 p.m. - 5:00 p.m. Sunday	ESL Call for a schedule Civics / Life Skills	Open to Public
Atlantic City Rescue Mission (609) 345-5517 www.acrescuemission.org	2009 Bacharach Boulevard Atlantic City, NJ 08401	Flexible Hours Open 7 Days A Week	GED Test Preparation Adult Learning Program Job Readiness	Must be a resident of the Rescue Mission
Atlantic County Library System (609) 625-2776 www.atlanticlibrary.org	10 Locations throughout Atlantic County	Times Vary	Computer Literacy Printed Literacy Resources	Open to Public
Atlantic County One Stop Career Center Workforce Learning Links Pleasantville Office (609) 813-2363 Hammonton Office (609) 561-8800	Pleasantville Office: 2 South Main Street, Pleasantville, NJ 08232 Hammonton Office: 44 White Horse Pike, Hammonton, NJ 08037	8:30 a.m. - 12:00 p.m. 1:00 p.m. - 4:30 p.m. Monday - Friday	ASE ESL Computer Literacy GED Test Preparation Job Readiness	18+ Open to Public
Atlantic County One Stop Career Center - Atlantic City Office (609) 345-6700 Ext. 2776	1333 Atlantic Avenue Atlantic City, NJ 08401	8:30 a.m. - 4:30 p.m. Monday - Friday	ASE ESL GED Test Preparation Job Readiness/Job Search Assistance	18+
Atlantic County Women's Center Home to Work Program (609) 601-9925 Ext. 204	The Cornerstone Commerce Center 1201 New Road, Suite 240 Linwood, NJ 08221	Times Vary Flexible Hours Evening Classes Available	Computer Literacy GED Test Preparation Job Readiness Life Skills / Specialized Workshops	16+ Open to Public
Cape May County One Stop Career Center Workforce Learning Link Wildwood Office (609) 729-0997 www.wnjpin.net	3810 New Jersey Avenue Wildwood, NJ 08260	9:00 a.m. - 12:00 p.m. 1:00 p.m. - 4:00 p.m. Monday - Friday	ASE Computer Literacy GED Test Preparation ESL Job Readiness/Job Search Assistance	18+ Open to Public
Cape May County Technical School District (609) 465-2161 GED Test Center Ext. 646, 648 www.capemaytech.com	188 Crest Haven Road Cape May Court House, NJ 08210	Call for registration	GED Examinations	18 + Open to the Public 16 & 17 with Consent Form \$50 Money Order Social Security Card, Photo ID
Cape May County Technical School District (609) 465-2161 ext. 644 www.capemaytech.com	188 Crest Haven Road Cape May Court House, NJ 08210	8:00 a.m. - 9:00 p.m. Monday - Friday	ASE ESL ESL Civics GED Preparation	16+ Open to Public
Covenant House (609) 348-4070	929 Atlantic Avenue Atlantic City, NJ 08401	Appointments only	ABE/GED Test Preparation Job Readiness Life Skills	Out of School 21 & Under
Literacy Volunteers Association Cape Atlantic, Inc. (609) 383-3377 www.lvcapeatlantic.org	Administrative Office 743 N. Main Street, Pleasantville, NJ 08232 Class Locations Vary	Days and times vary based on participants schedule with flexible hours	ASE ESL ESL Health Literacy One-on-One Tutoring	Open to the Public 16+ / Out of School Uses volunteers as tutors Unemployed / Low Income
New Jersey Youth Corps Program (609) 485-0052 Ext. 115	Atlantic County One Stop Career Center 2 South Main Street Pleasantville, NJ 08232	9:00 a.m. - 3:00 p.m. Monday - Friday	GED Test Preparation ASE Job Readiness Civics Life Skills and Employability Parenting Skills Stipends Paid	Young adults ages 16-25 who are out of school and need to complete their high school education
Pleasantville Adult Basic Skills (609) 383-6878 Ext. 2360	Pleasantville Middle School 601 Mill Road Pleasantville, NJ 08232 Room 105A	5:00 p.m. - 8:00 p.m. Monday, Tuesday, Wednesday September - May	ASE ESL GED Test Preparation Citizenship Classes	Adults 16+ who do not have a GED or high school diploma / Limited English Proficiency Photo ID Required /Social Security Card Required Open Enrollment
Pathstone (609) 567-3500 www.pathstone.org	11 12th Street, Unit A Hammonton, NJ 08037	9:00 a.m. - 5:00 p.m. Monday - Friday	Career Development On-the-Job Training	Low income Documented Farm workers
State of New Jersey Division of Vocational Rehabilitation Services Pleasantville Office (609) 813-3933 Wildwood Office (609) 523-0330 www.wnjpin.org	2 South Main Street Pleasantville, NJ 08232 3810 New Jersey Avenue Wildwood, NJ 08260	Office Hours 8:30 a.m. - 4:30 p.m. Monday - Friday	Vocational Rehabilitation Services Career Guidance & Counseling Education & Training Job Search Assistance	Individuals must have a physical, mental, emotional, or learning disability

Atlantic Cape May One Stop Career Centers

LITERACY SERVICES
There are many cost free adult education programs provided at the local One Stop Career Center that helps prepare individuals to improve their reading, math and communication skills. The career centers have established a literacy ladder wherein individuals with varying academic levels may progress to the next level utilizing all the services the centers have to offer.

Individuals interested in enrolling in literacy services at the career centers, should take the Tabulation of Adult Education Test (TABE), which is available at the One Stop Career Centers to determine their academic levels. Those that test at a 6th grade + reading and/or math skills level will be referred to the Workforce Learning Links Program. Those below a 4th grade reading level will be referred to Literacy Volunteers Cape Atlantic, Inc.

Individuals utilize the Workforce Learning Link Program or the Learning Lab Programs for some of the following reasons:

- Prepare for and successfully pass the GED Test.
- Increase TABE scores for successful entry into a job training program.
- Prepare for entry to post secondary education.
- Upgrade employability skills/Employment

Workforce Learning Links: The Workforce Learning Link Program is comprised of three links. The links are self-paced and computer based academics with some instructor interaction for individuals functioning at a 6th grade + reading and/or math computation level.

Learning Labs: The Learning Lab Program provides for both group and one-on-one instruction and in most cases is instructor assisted, offering additional supports and intensive learning with computer and paper based instruction.

GED Testing: See inside cover of directory for more details.

NEED HELP FINDING A JOB?
The centers can help individuals find full-time or part-time employment. All the services focus on the individuals existing job related experience and abilities. Individuals may use the public access self services such as:

- Computers with printers are available to write cover letters and resumes.
- Fax machines and telephones are available to correspond with employers.
- Employment related resources are available about local job market trends and a list of demand occupations.
- Workshops and classes may be available.

FREE TRAINING GRANTS AVAILABLE?
Free job training grants up to \$4,000 for tuition and up to \$1,000 for other expenses are available based on eligibility. Some popular job training choices include:

Cardiovascular Technician Medical Assisting	Automobile Mechanic Microsoft Office Specialist Tractor Trailer Driver	Atlantic City Office 1333 Atlantic Avenue Atlantic City, NJ 08401 (609) 348-3001
Massage Therapist Phlebotomist	Wildwood Office 3810 New Jersey Avenue Wildwood, NJ 08232 (609) 813-3900 or (609) 485-0052	**Pleasantville Office 1 South Main Street Pleasantville, NJ 08232 (609) 813-3900 or (609) 485-0052

Locations in Atlantic and Cape May Counties

Hammonon Office
44 White Horse Pike
Hammonon, NJ 08037
(609) 561-8800

**Wildwood Office
3810 New Jersey Avenue
Wildwood, NJ 08260
(609) 729-0997

** Training grants information available at these locations.

GED Testing

WHO is eligible to take the GED Test?

Any individuals over the age of 18 seeking a GED. Individuals 16 and 17 must have parental permission to take the GED Test.

WHAT is required to take the GED Test?

Pre-registration is required to take the test. Individuals must bring two forms of identification with them to the registration. One form of identification must be a state issued photo ID and the other must be a legal form of ID that bears the same name as the state issued photo ID.

In addition, individuals registering to take the GED test must bring a money order payable to Treasurer, Atlantic County in the amount of \$50.00 with them at the time of registration.

WHAT happens if an individual doesn't pass the GED Test?

Individuals will be given two additional opportunities within one year of the initial test date to re-take the test at no additional cost. After six months from the initial test date has passed, individuals will be required to register and pay again to take the GED Test. You can register online at ged123.com. An email address is required. Create a free email account at yahoo.com

WHEN is the GED Test offered?

The GED Test is offered at two sites, one in each county throughout the month. Call for specific dates. It's important that individuals take into consideration that there are many people registering to take the test and plan accordingly with regards to transportation and payment. Cash and personal checks are not accepted!

WHAT is on the GED Test?

The GED Tests are a set of five tests in the core high school curriculum areas that include:

- Language Arts: Writing
- Language Arts: Reading
- Mathematics: Part 1 (calculators permitted)
Part 2 (calculators not permitted)
- Social Studies
- Science

The tests contains multiple choice questions and an essay component. Individuals must pass the essay portion of the GED Test in order to receive a passing score for the test.

WHERE is the GED Test held?

Each county has a testing site. In Atlantic County the test is operated by Atlantic County One Stop Career Center. In Cape May County the Cape May County Technical School offers the test.

Atlantic County Residents
Atlantic County One Stop Career Center
2 South Main Street
Pleasantville, NJ 08232
(609) 485-0052 ext. 140

Cape May County Residents
Cape May County Technical School
188 Crest Haven Rd.
Cape May Court House, NJ 08210
(609) 465-2161 ext. 648

WHY take the GED Test?

- Higher Wages: One average person who earn their GED can expect \$7,000 more per year in wages (U.S. 2000 Census Data).
- Better Opportunities: Earning a GED, can open new doors to advancement either in your current job in a brand new field.
- Sense of Accomplishment: Most GED earners convey a real sense of accomplishment when they obtain their GED

The GED is recognized as a high school credential by many employers across many industries in the State of New Jersey. In fact, 95% of U.S. employers consider GED graduates the same as traditional high school graduates.

GED graduates include: comedian Bill Cosby, actor Christian Slater, Delaware's Governor Ruth Ann Miller and United States Senator Ben Campbell of Colorado.

Are you ready to take your GED?

Services Available at your local

Workforce Learning Link!

- ★ Attend for Free
- ★ Work at your own pace
- ★ Convenient Hours
- ★ Walk in/No Appointments
- ★ Instructor Assisted
- ★ Improve Reading & Math
- ★ Learn Computer Skills
- ★ GED Preparation
- ★ Specialized Workshops

Stop by a Workforce Learning Link to study for the GED Test.
Pleasantville
Hammonon
(609) 813-2363

Wildwood
(609) 729-0997

This Literacy Directory has been produced and distributed by:

The Literacy Committee of the
Atlantic Cape May Workforce Investment Board
2 South Main Street
Pleasantville, NJ 08232
(609) 485-0153

OUR MISSION

The Literacy Committee of the Atlantic Cape May Workforce Investment Board coordinates and develops collaborative approaches to manage and assess literacy issues and how those issues affect workplace readiness for residents of Atlantic and Cape May counties. The Committee is composed of constituents from both the public and private sectors who are committed to providing the community with quality programs and services that meet residents needs and give them an opportunity to join the labor market.

The Committee creates and implements programs and services that address Workplace Literacy, English as a Second Language (ESL), Adult Secondary Education (ASE), and General Education Development (GED) test preparation courses.

LITERACY DIRECTORY



A resource guide of area literacy providers that offer Adult Secondary Education (ASE), English as a Second Language (ESL), General Education Development (GED) Test Preparation and Workplace Literacy programs and services

Visit us on the Internet at www.atlanticcapewib.info
and www.learntrainwork.com

Sponsored by
Atlantic and Cape May Counties
Atlantic County Executive Dennis Levinson
Atlantic County Board of Chosen Freeholders, James Curcio, Chairman
Cape May County Board of Chosen Freeholders, Daniel Beyel, Director
Cape May County Board of Chosen Freeholders, Ralph E. Sheets, Vice-Chairman

Listing of these programs is informational only. It is not an endorsement.